



Your Co-op Supports Your Community!

Yellowknife Direct Charge Co-op is a proud supporter of hundreds of events in our community.

The Co-op accepts and reviews requests for donations according to the following criteria and guidelines (see excerpts (below) from Donation Policy revised November 2014) :

4.4 Financial support will not be provided for:

- Activities of government departments or agencies;
- Sports teams;
- Travel;
- Commercial day cares or day homes;
- Religious observances or promotion activities (religious groups may receive financial support for activities that are not primarily religious in nature);
- Political parties, associations or events that are primarily of a political nature; and
- Except as noted in Section 4.2, activities that would result in a direct benefit to individuals or a small group of individuals.

At a minimum, the organization requesting the donation:

- **The individual requesting the support on behalf of the not-for-profit organization must be a member in good standing of the Yellowknife Direct Charge Co-op.**

AND

- Shall be a not-for-profit organization;

4.0 Eligibility for Financial Support

4.1 As first priorities, the Co-op **may** provide financial support for:

- Community activities, events and fundraising related to elimination of hunger or raising awareness of hunger issues.
- Community activities, events and fundraising related to promoting healthy lifestyles.

4.2 The Co-op **may** also provide financial support for:

- Community events open to the public generally or a significant portion of the public (e.g. activities related to statutory holidays);
- Cultural activities and events open to the public generally or a significant portion of the public (e.g. music festivals, artistic displays);
- Community activities and events that will raise funds for the general benefit of the residents of Yellowknife, N'dilo, Dettah or Behchoko or a significant portion of the community (e.g. charitable foundation events benefiting the community);
- Activities and events that will raise funds for the benefit of an individual or family resident in Yellowknife, N'dilo, Dettah or Behchoko who is suffering from a personal crises (e.g. loss resulting from a fire or illness); and
- Local activities associated with national fundraising efforts, provided such activities would have a demonstrated direct or indirect benefit to the residents of Yellowknife (e.g. annual national fund raising events).

Yellowknife Direct Charge Co-op Request for Donation

Date Submitted to Co-op: _____

Organization name _____

Organization mailing address _____

Contact person's name & position with the organization _____

Contact person's Co-op # _____ *Must be a Co-op Member to submit Donation Request*

Contact person's telephone: _____ cell: _____

E-mail: _____

Date of event _____

Description of event or activity _____

Estimated number of attendees at the event: _____

Value of support in Co-op product requested: _____

Number of people who belong to your organization _____

Projected budget including revenues and costs _____

How will the Co-op be recognized as a supporter? _____

Date response requested from the Co-op: _____

Requests for Donation Forms must be completed in full.

They may be submitted in person at the Member Service counter or by fax to 873-3769.

For Internal Use by Co-op Staff Only:

To be completed by Member Services:

Date Application Received: _____

Applicant Membership # verified as: _____

In good standing? Yes _____ No _____

Staff check completed by: _____

Name and Position at Co-op

To be completed by Member Relations:

Previous record of donation(s) to this organization? Yes _____ No _____

If yes, please list date(s) and amount(s) below:

Current Request Approved? Yes _____ No _____

Staff check completed by: _____

Name and Signature

Date: _____